

# STEERING GROUP MEETING FOR CYCLING DEMONSTRATION TOWN PROJECT

NOTES OF MEETING HELD ON TUESDAY 02 MARCH 2010

COMMITTEE ROOM B, LANCASTER TOWN HALL

**PRESENT:**

Peter Armstrong	(PA)	North Lancs Teaching PCT
Mike Hutchinson	(MHut)	CTC Lancaster
Matt Hodges	(MHod)	CTC
Dick Follows	(DF)	Dynamo
Tim Hamilton-Cox	(THC)	Dynamo
Alasdair Simpson	(AS)	Lancashire County Council
Alison Page	(AP)	Furniture Matters
John Whitelegg	(JW)	City Council
Councillor Jon Barry	(JB)	Cabinet member with responsibility for cycling
Rachel Scott	(RS)	Engineering Section, Lancaster City Council
Gary Bowker	(GB)	Engineering Section, Lancaster City Council
Matt Moran	(MM)	Engineering Section, Lancaster City Council
Peter Loker	(PSL)	Corporate Director, Lancaster City Council
Steph Lucas	(SL)	Notetaker, Lancaster City Council

		ACTION
1.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies were received from Councillor Eileen Blamire, Caroline Holden (Lancashire County Council), Jim Robson (Lancashire County Council), County Councillor Ken Brown, Philip Longton (Lancaster University), and Ged McAllister (Lancaster City Council)</p> <p>Those present introduced themselves.</p>	
2.	<p><b>NOTES OF MEETING HELD 19 OCTOBER 2010</b></p> <p>Correction to third paragraph (page 4), should read Councillor <u>Keith</u> Young.</p>	
3.	<p><b>MATTERS ARISING</b></p> <p><b>Item 3 – Christ Church and Ridge School</b> - RS been in touch with Schools Travel Plan Officer about Ridge School which has a good level of walking rate and is also currently undertaking bikeability training. All schools contacted about bikeability training. Kathy Bashford back in office next week.</p> <p><b>Item 4(a) - Advanced Stop Lines</b> - PSL said that ASLs will be built into general awareness campaign in summer period, which would link in with promotion of work done in the city centre.</p>	

	<p><b>Item 4(b) – Social Marketing</b> - RS reported on the Promotions and Events Sub Group meeting held on 03 November. No new ideas came from the meeting. RS said we aim to make cycling more accessible, and need to make it sustainable. PSL said this would be raised with Cycling England at their visit on 15 April. The Events Programme is going to the printers this week.</p> <p><b>Item 8 – 20mph default speed limit</b> - PSL had taken this to the Board.</p> <p><b>Item 10 – Maintenance of Cycle Routes</b> - MHod said we should be pressing for busiest routes to be treated in bad weather. PSL said that the County Council are to set up a task group with the City Council to look at issue of treatment of roads in bad weather. Discussed accidents to cyclist during bad weather and accident statistics available don't break down enough to identify cycling accidents. JB asked if the Steering Group could write to the new task group with regard to cycle routes. JW reported that the LGA had organised a Task Group to review experiences of all local authorities and lessons learned (Carolyn Green, Transport Policy Officer at LGA). JB asked if we could also write to the LGA.</p>	<p>PSL/RS</p> <p>PSL</p> <p>PSL</p>
<p>4.</p>	<p><b>PROGRESS/ACHIEVEMENTS</b></p> <p><b>(a) Work Programme</b> - GB's report had been circulated with the agenda. MHod asked about a better route to the railway station via Market Street to the traffic lights, rather than Church Street and crossing China Street. GB explained he needed to monitor the use of Church Street and Penny Street first. GB will be looking at CCTV to monitor this. MHod said he would like the proposed toucan crossing at the end of Chapel Street across the gyratory to be a priority.</p> <p>DF asked what the criteria was for monitoring in the pedestrianised zones and how we encourage more cyclist use. RS said it is in promotional literature and publicity, some signs have been erected and more are to be put up. The next 'Your District Council Matters' cycling supplement (out in June) will include the cycle infrastructure. AP suggested a pull out map in the middle of the supplement. Any other suggestions to be sent direct to RS.</p> <p>AP asked how GB would be prioritising the programme and raised the issue of safety at roundabouts. PSL reminded the group that we are in the final year and it was important we spend the allocation on infrastructure work. Sometimes we may just have to focus on what is deliverable within the timescale. GB needs to respond by 12 March and would welcome emails re priorities and happy for other suggestions, including potential extra funding streams which may extend the wish list.</p> <p>MHod asked about follow up on planning requirements for travel plans.</p> <p><b>(b) Smarter Choices Update</b> - RS happy to receive any suggestions. She reported we have taken part in 'Future Jobs Fund' and would be giving work experience to an assistant from the end of March for six months.</p>	<p>RS</p>

	<p>With regard to Travel Plans, JW said he believes our job is to 'prod' and remind companies about travel plans. As a City Council we need to be more proactive. JW asked if it was possible to produce a % table for companies to compare. RS said it was difficult as the information covers different time periods. The City Council has a summary of results from the travel survey which she will send to the Steering Group.</p> <p>(c) <b>Cycling England 'Lift Off' for Cycling report</b> - PSL highlighted page 11 – 'Where next' and CE's aspiration to continue beyond 2011. MHod believed that DfT take the view that you have had funding for 6 years and over to you to keep it up. RS referred to the executive summary which had been circulated to the group re surveys of cycling and physical activity 2006 to 2009', which provided some of the underlying data which went in 'Lift Off for Cycling'. This was a good set of data. PA agreed to extract relevant bits to circulate to colleagues.</p>	<p>RS</p> <p>PA</p>
<p>5.</p>	<p><b>ACTIVE TRAVEL STRATEGY</b></p> <p>AS talked through the key points of the strategy – the Active Travel Strategy is available on the DfT website. Lancaster University has been used as a good example.</p> <p>AS also raised the issue of the Local Transport Plan (LTP). This is a 5 year plan which details the County's plan (including Blackpool and Blackburn). Although active travel will be a high priority, there will be less money for the transport schemes.</p> <p>RS reported that at the Northern Cluster meeting last week, Phillip Darnton suggested that if no money for larger schemes and reduced budgets, then CE will be saying that smaller cycling schemes will bring better results.</p> <p>JW said there was nothing on the County Council website on LTP3 and he had not received a reply from Jo Turton. He said the Steering Group needed to make robust comments on the LTP3. AS reported that an LTP3 forum had been set up and the plan was still in draft. PSL said that the city council would be formally consulted on the LTP and he suggested that the Steering Group be consulted as well. AS believed that the draft LTP would be available for comment in the autumn, but he would check on this. PSL to write to Jo Turton and invite appropriate person to attend a meeting of the steering group to discuss LTP3.</p>	<p>PSL</p>
<p>6.</p>	<p><b>FUTURE OF PROJECT BEYOND 2011</b></p> <p>PSL reported that Cycling England will be visiting on the 15 April and Dynamo has been invited for lunch to meet CE. We don't actually have a plan in place for beyond 2011. There is an opportunity to put a project through for LSP reward money, but other people will be looking at this. Cycling does hit the Big Ticket issue. Officers will continue to explore this, although AP pointed out the challenges in accessing LSP funding. PSL is to attend the North Lancashire Health and Wellbeing Group tomorrow and taking a report on why cycling is good etc and will be</p>	

	<p>looking for support from the PCT. Funding options were discussed. JB requested a Lancaster City Council cycle plan for 2011-14</p> <p>AP asked what Sustrans plans were beyond 2011 and raised concern over use of 'passport to cycling' by the County Council rather than bikeability. RS said their financial year is not in line with term year, schools will have to come in early to ensure finance is available, but Sustrans Bike It funding also comes via CE so that could also be at risk.</p> <p>JW advised that we need to look at where we could have done more – public space and quality of life are on the future national agenda. We need to think big and have visionary ideas to stand a better chance of getting funding.</p> <p>PSL agreed to organise a meeting of the Steering Group towards the end of May/beginning of June. The meeting would focus on strategy and response to LTP3, what areas to explore for funding (eg LSP). He would report back on his discussions with the PCT. The group to email PSL with any other ideas.</p>	PSL
7.	<p><b>ANY OTHER BUSINESS</b></p> <p>None</p>	
8.	<p><b>DATE OF NEXT MEETING</b></p> <p>End of May/beginning of June.</p>	