

CYCLING DEMONSTRATION TOWN STEERING GROUP

NOTES OF MEETING HELD ON MONDAY 01 SEPTEMBER 2008

ENVIRONMENTAL HEALTH CONFERENCE ROOM MORECAMBE TOWN HALL

PRESENT: Philip Longton (PL) Lancaster University
Alasdair Simpson (AS) Lancashire County Council
Dick Follows (DF) Dynamo
Councillor Eileen Blamire (EB) Cabinet Member, Lancaster City Council
Rachel Scott (RS) Economic Development
Gary Bowker (GB) Engineering Section, Lancaster CC
Ged McAllister (GMc) Engineering Section, Lancaster CC
Kathy Bashford (KB) Sustrans
Peter Loker (PSL) Corporate Director, Lancaster CC
Matt Hodges (MHod) CTC
Kimberley Isherwood (KI) Notetaker Lancaster CC

		ACTION
1.	APOLOGIES FOR ABSENCE After introductions, the following apologies were received: Jim Robson, Lancashire County Council John Leach, Dynamo Claire Drury, North Lancs Teaching PCT Steph Lucas, Lancaster CC Councillor Jane Fletcher, Cabinet Member, Lancaster CC Councillor John Whitelegg, Sustainable Transport Advisor Anna Redfearn, Cycle Co-ordinator, Pedal Power Alison Page, Furniture Matters	
2.	MINUTES OF MEETING HELD 25 JANUARY 2008 Agreed	
3.	MATTERS ARISING EB reported that the Promenade-Hest Bank link has been agreed by Lancashire Locals following the trial.	

4.	<p>CONTINUATION OF FUNDING FOR LANCASTER CYCLING PROGRAMME FROM CYCLING ENGLAND</p> <p>PSL stated that Cycling England have confirmed that they will fund another three years for Lancaster Cycling programme, subject to satisfactory progress and annual reviews.</p> <p>DF asked what County Highways position was on reducing traffic on the highways. PSL explained that he had already raised this question with them, and they had replied that the Faber Maunsell study addressed the issue which now needed to be considered as part of the Local Transport Plan.</p> <p>ACTION: County's position on reducing traffic in highways to be requested in writing</p>	PSL
5.	<p>CYCLING DEMONSTRATION TOWN STEERING GROUP</p> <p>It was discussed that the provisional membership needs renewing and updating.</p> <p>The member representation needs to be changed from Councillor Gina Dowding and Councillor Janice Hanson to Councillor Eileen Blamire and Councillor Jane Fletcher.</p> <p>The Officer Representation needs to be changed from Ron Eckersley to Ged McAllister (Acting Head of Engineering Services). Gary Bowker and Ged McAllister now represent Planning Services as they have amalgamated the two services.</p> <p>Also Gordon Maclay, Jason Kennedy and Tracy Hopkins need to be taken off.</p> <p>The Outside Bodies need to be changed from Peter Foster to Kathy Bashford as she now represents Sustrans.</p> <p>It was suggested that someone from Lancashire County Council (Highways) needs to be nominated to attend the Cycling Demonstration Town Steering Group.</p> <p>Can everyone that attended the meeting please have a look through the terms of reference and email Peter Loker of any changes that need to be made.</p> <p>ACTION: PSL to update the Terms of Reference</p>	ALL PSL
6.	<p>WORK PROGRAMME 6(i) Infra structure- Gary Bowker</p> <p>PSL reported that Cycling England are now being more prescriptive on where the money they give can be spent and will be more proactive in developing the work programme, once we have committed to spending money on a project, there will be less flexibility to make changes.</p>	

<p>GB stated that there is a meeting with Cycling England on Thursday 25/Friday 26 September to review and agree the 3 year works programme with the focus being on the City Centre.</p> <p>Work which is being done at the moment is shared use footways on Morecambe Road outside Lancaster and Morecambe College, Contraflow Cycling on Brook Street, followed by the proposed Hest Bank link between the Promenade and the Canal, which includes a Toucan crossing, this is due to start soon and will take a couple of months to complete</p> <p>MHod mentioned that the cycle path that links to the canal needs something doing to it. GB answered that this is included in the scheme.</p> <p>DF asked if there is any progress on Church Street TRO's. GB stated that it has been agreed to lift 'cycling' out of the proposed Access Order for the Pedestrian Zone and advertise two way cycling on both Upper Church Street and the pedestrian section of Church Street, this is expected soon.</p> <p>GB reported that North Road/Lower Church Street had been held back due to uncertainty as to whether Lower Church Street was included in the proposed Centros development</p> <p>GB explained that advertising of TRO's is a lengthy process including getting approval to advertise, writing and placing the advert, waiting for/dealing with objections, then for it to be finally approved. It is likely to be January to March 2009 before work can be started on Penny Street/Church Street.</p> <p>DF stated that people should be aware of how long the process is for TRO's to be approved.</p> <p>MHod queried if there was going to be pedestrian crossings along Penny Street. GB replied that they are making changes to accommodate cyclists and pedestrian to cross from Penny Street to Ashton Road and improve all the existing crossing points. Making these improvements will however have an impact on the cost, going to ask Lancashire County Council if they are willing to contribute any money towards it.</p> <p>GB stated that he will bring the plans for Penny Street to the next meeting, but if anyone would like to see them beforehand, he is willing to meet to discuss this or indeed any proposed scheme.</p> <p>PL asked if the changes to Haverbreaks Road are any closer to completion. GB reported that we are waiting for Haverbreaks Roads Association to reply, the outstanding issues are agreeing heads of terms to legal agreement and planning approval is required for the rising bollards</p> <p>ACTION: Future programme to be finalised with CE.</p> <p>6(ii) Revenue Projects- Rachel Scott</p> <p>RS stated that Beverley Scott has now left; she is going to be replaced hopefully by October.</p> <p>PL asked if there was going to be a work place survey sent around places of work. RS replied that she is going to send one around that only has two sides. Last time thirty different workplaces sent them back.</p>	<p>GB</p> <p>CDT Team CDT Board</p>
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	<p>AS reported that in Autumn Lancashire County Council launched a Tax Efficient cycle to work scheme that gave workers a VAT and National Insurance saving. RS stated that in the past they had offered workers the same scheme as an option in the City Council, but the preference was for an interest free scheme.</p> <p>6(iii) Schools- Kathy Bashford</p> <p>KB's work with primary schools is going really well and everyone gets involved. However, secondary schools are more difficult, as the children are not as keen and interested so they need more work. A bike loan trial now operates at Skerton High School and was very successful; they hopefully will receive more money for bike loans, along with accessories and storage. Before the summer they had ten bikes to loan, now they have fifteen. It is possible to apply for funding for other schools, if the schools are willing to work alongside Kathy. When took just girls out on their bikes, they enjoyed it more than being mixed.</p> <p>DF stated that in Blackpool when children are moving from Primary to secondary school, they offer them a service where the council show the children routes to their new schools. KB replied that this service had also been offered to children in primary schools that were moving to secondary schools, but no one took it up.</p> <p>PL asked whether the service could be tagged onto the Bikeability where the instructors cycle with the children from their homes to their new schools.</p> <p>AS asked if there was a computer programme that could show children the best route/s from their home to their school. RS replied that there was not, but a 'cycling bus' could be set up where it takes them along preferred routes picking up other children as it goes.</p> <p>ACTION: to carry on pursuing this issue.</p> <p>KB reported that there is a proposed cycle route to Morecambe High School along the promenade and another to Heysham High School. Sustrans could be asked to fund these schemes, although it is likely that we will only give twenty five to thirty percent funding and would have to find suitable match and it is a lengthy bidding process.</p>	KB
7.	<p>CYCLING ENGLAND MEETING 25/26 SEPTEMBER AND CDT TOWNS MEETING 28/29 OCTOBER.</p> <p>RS reported that Philip Darnton and John Grimshaw are coming to visit on Friday 26 September; they are going to be in Morecambe in the morning, then move on to Lancaster in the afternoon. The purpose of the meeting is to agree our works programme but also to visit proposed schemes such as Penny Street. They have asked to meet representatives from a number of key partners and this is being organised.</p> <p>The next CDT Towns meeting in October is being held in Lancaster.</p>	

8.	<p>EVALUATION</p> <p>8(i) Mayer Brown Information</p> <p>Mayer Brown have been appointed to carry out independent analysis of monitoring data at key points on the district's cycle route network in order to provide some numbers of cyclists in the area.</p> <p>GB reported that the number of cyclists on The Greenway in the Out Moss Lane area may have fallen due to anti-social behaviour/criminal activity on the cycle path. PCSO's and CC(D)S are taking action to tackle this anti social behaviour.</p> <p>AS stated that the promenade numbers are continuing to rise and this is very pleasing.</p> <p>8(ii) John Whitelegg's email</p> <p>Experience from CDT monitoring was that all towns experience a drop in the number of cyclists, when there is bad weather. But this is temporary – not a trend. Perhaps leisure cyclists are more easily put off from cycling when the weather is bad and our counts may include more cyclists in this category compared with London.</p> <p>RS stated that there is still no proof of more utility cyclists compared with leisure, so propose to speak to Sustrans regarding further survey work including a survey to stop and speak to people, should intend to do this annually.</p> <p>Interesting article which could help inform future survey design work.</p>	
9.	<p>ANY OTHER BUSINESS</p> <p>DF suggested that 20mph zone should be brought in throughout urban areas including the City Centre; Lancashire County Council should be contacted to ask what their position is.</p> <p>MHod agreed and said that 20mph should be being enforced in the areas it applies to and reported that there is good public support for the 20mph zones.</p> <p>AS queried whether it would be possible for cycle paths to be made so that they lead to play areas. This would encourage parents to allow their children to go to play areas on their own, if they knew it is safe to get there.</p> <p>PSL reported that current City Council upgrade work to maintained playgrounds includes access for wheelchairs and the same hard surfaced approaches could be used by bikes. However, no specific longer cycle links to playgrounds is included in any work programmes which focus on utility cycling and the City Centre.</p>	PSL
10.	<p>NEXT MEETING To be decided, but preferably early December.</p>	PSL