

**CDT Board Meeting**  
**on**  
**Tuesday 20<sup>th</sup> June 2006**  
**at**  
**Lancaster Town Hall, Committee Room A**

In Attendance

**Elected Members:**

Councillor Janice Hanson [JH],  
 Councillor Gina Dowding [GD]  
 County Councillor Jean Yates [JY]

**Officers:**

Peter Loker [PL],  
 Ron Eckersley [RE]  
 Gary Bowker [GB]  
 Rachel Scott [RS]

<b>1.</b>	<b>Apologies</b> These were received from Andrew Kipling	<b>ACTION</b>
<b>2.</b>	<b>Note of Last Meeting</b> Accepted as a correct note.	
<b>3.</b>	<b>Matter arising</b>	
<b>3.1</b>	<b>Under previous item 10.2</b> a further discussion took place on the funding stream for the University as it remained unclear how much money was to be made available this year to support the CDT project. In conclusion JY agreed to network with Collett Wall and Jonathan Seer to resolve the matter	<b>JY</b>
<b>3.2</b>	<b>Under previous item 3.1</b> PL reported that this action had been undertaken	
<b>3.3</b>	<b>Under previous item 3.2</b> PL reported that this action was in hand	
<b>3.4</b>	<b>Under previous item 3.3</b> GB reported that comments had been fed back to Sustrans and following a further discussion the considered view was that the survey accuracy needed further attention and GB was asked to find out more about its intended use.	<b>GB</b>
<b>3.5</b>	<b>Under previous item 5.4</b> JH reported that through the West End Partnership the Police had requested 2 additional bicycles to support the initiative at a cost of approximately £800. GD suggested that we need information about how these bikes were to be used for both the 6 we had already committed to and these two additional 'bikes. RS to attend WEP meeting to provide details. Police or Partnership to provide equipment – need for RS to liaise with John Deacon / Andy Williams.	

	For next meeting RS to provide an update on Bobbies on Bikes initiative.	RS
3.6	<b>Under previous item 5.1</b> That we should look at what positive steps could be taken to broaden cycling awareness generally and felt that a lunchtime briefing for senior officers and planners was needed. RS/GB/RE to look at these issues and report to next meeting on appropriate training options.	RS/GB/RE
3.7	<b>Under previous item 5.5</b> GD enquired if more details were available now to support a cycling theme and a brainstorming discussion then took place on other alternatives. No decisions could be taken but it was agreed that the matter should be discussed again at the next meeting	RS/GB/RE
3.8	<b>Under previous item 8</b> Following the successful passage through full Council (cycling on the promenade) a discussion took place on the timescale for delivery and GB outlined what signage and physical work was thought necessary. GB also mentioned that additional funding through GoNW had been applied for in support of this initiative in the Heysham area.	RE/GB
4.	<b>Approval of Capital and Revenue Programme 2006/07</b>	
4.1	Items labelled agenda item 4 [4 pages] were circulated with the agenda that provided the details of intended expenditure in two six monthly portions for both infrastructure and promotion. These were approved in principle although a revised costing schedule was requested for next meeting showing links with other funding streams and out-turn figures. There then followed a discussion about the potential links between the promenade scheme and Bolton-le-Sands and the gyratory system in Lancaster. It was also agreed that at future meetings the 'Board would want to look at samples of the finished schemes. On the promotional side it was thought that Cycling England should be made aware of the staffing implications; that the amount for training should be raised to include £45,000 for adults and a similar sum for schools. Again it was agreed that revised costing would be available for the next meeting when hopefully the alternatives presently being considered as routes to the University would reveal a clear favoured option.	RE/GB/RS
5.	<b>Consideration of Community Project Bids</b>	
5.1	A copy of the Lancaster District Cycling Projects Fund 2006-07 summary report that had been presented to Steering Group was tabled for discussion and the selection of approved bids GD declared an interest in project 10 [see attached sheet]	RS
6.	<b>Child Cycle Training</b>	
6.1	RS introduced this item and there followed a discussion on the suitability of the 'County Council as a trainer in the absence of NTS qualification - this was agreed as an essential requirement. It was also agreed that the contract should be based on both quality and price although it was also felt that there should be some opportunity in the bids to assess flexibility - contact Derek Whiteway to seek his guidance as GD recorded her concerns	RE/RS

<b>7.</b>	<b>Role of Steering Group</b>	
<b>7.1</b>	A background paper was prepared and tabled for this item. It was agreed that the frequency of meetings of both 'Board and Steering Group could now be scaled down now as much of the initial scoping work had been completed and work streams had been agreed. Any change in role for the Steering Group meeting was deferred as GD requested clarity on what was being recommended.	<b>All</b>
<b>8.</b>	<b>Any other business</b>	
<b>8.1</b>	There were no items of A.o.B.	
<b>9.</b>	<b>Date of Next Meeting.</b>	
<b>9.1</b>	The next meeting will be held on 23 <sup>rd</sup> August @ 9:30 am, Lancaster Town Hall.	<b>All</b>

**Lancaster and District Cycling Projects  
Fund 2006-07**

**List of approved schemes [ for master list see agenda  
items for 'Board meeting 20th June 2006]**

Number	Name	£				Remark
		Total	Requested	Approved	Cumulative	
13	Bicycology	8,980.00	1,480.00	900.00	900.00	
10	Lancaster Steiner School	1,357.00	1,357.00	917.00	1,817.00	
14	Riverside District Girl Guiding UK	564.00	550.00	350.00	2,167.00	
7	Inner Tuba	1,500.00	1,500.00	1,500.00	3,667.00	
16	Dallas Road Community Primary	1,000.00	1,000.00	750.00	4,417.00	
4	Network Wheels	24,000.00	1,500.00	1,500.00	5,917.00	conditional
8	Carnforth Guides	1,700.00	1,500.00	900.00	6,817.00	breakdown needed
3	Trumacar Tenants & Residents Group	1,000.00	1,000.00	500.00	7,317.00	more information needed
11	Ellel Road Safety	570.00	570.00	500.00	7,817.00	
6	Budgie Bikes	3,000.00	1,500.00	1,500.00	9,317.00	on hold awaiting further information
15	Hala Tenants & Residents Association	1,500.00	1,500.00	1,000.00	10,317.00	

As amended by CDT Board Meeting 23 August 2006