

# NOTE OF CYCLING ENGLAND DEMONSTRATION TOWN PROJECT BOARD MEETING

**TUESDAY 20 FEBRUARY 2007**

## **COUNCIL CHAMBER, MORECAMBE TOWN HALL**

**PRESENT:** Councillor J Hanson (JH)  
Councillor Gina Dowding (GD)  
Peter Loker (PSL)  
Ron Eckersley (RE)  
Gary Bowker (GB)  
Rachel Scott (RS)  
Steph Lucas – Notetaker (SML)

|   | <b>ACTION</b> |
|---|---------------|
| <p>1. <b>PRESENTATION</b></p> <p>Mark Butt, Mayer Brown, gave a presentation on the study of cross city centre bike routes. He covered:</p> <ul style="list-style-type: none"><li>• Aims of the Study</li><li>• The Study area</li><li>• Identifying trip patterns</li><li>• Supporting reviews</li><li>• Proposed cycle strategy</li><li>• Recommendations</li></ul> <p>Councillors Ian Barker and Jon Barry were in attendance for the presentation.</p> <p>The Strategy is currently out for consultation with wider stakeholders.</p> |               |
| <p>2. <b>APOLOGIES</b></p> <p>Apologies were received from County Councillor Jean Yates, and Julie Raffaelli (Financial Services)</p>   |               |
| <p>3. <b>NOTES FROM 19 DECEMBER 2006 MEETING</b></p> <p>Agreed</p>  |               |

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| 4. | <p><b>MATTERS ARISING</b></p>  |         |
|    | <p><b>Bobbies on Bikes (<i>under Matters Arising</i>)</b><br/>RS has a meeting tomorrow with the Police.</p>   | RS      |
|    | <p><b>Workplace Action Plan (<i>under Matters Arising</i>)</b><br/>GD has contacted Planning Services who are to prepare an annual report to include what enforcement is being done. This report to be brought to Board meeting.</p>   | GD/PSL  |
|    | <p><b>Evaluation Results (<i>under Matters Arising – Meeting with Tom Harris MP</i>)</b><br/>This item to be picked up at next Board meeting.</p>  | PSL/SML |
|    | <p><b>Cycle Storage at Lancaster Town Hall (<i>item 7</i>)</b><br/>GB is still awaiting a final quote from suppliers before preparing a report to Cabinet.</p>   | GB      |
|    | <p>PSL, RE and GB had met with Barry Cole of Budgie Bikes and it had been agreed that he would remove his cages from The Wash. It was also agreed that the Council would work with Budgie Bikes on Cycle Tourism. It was noted that Barry Cole was still to contact Jim Trotman of Tourism Services. PSL to write to Barry Cole to confirm he is still interested in this.</p> | PSL     |
|    | <p><b>Promenade Byelaws</b><br/>The DCLG had received one letter of objection to their advertisement, so current position is that we are still awaiting DCLG's ratification of the byelaws.</p>  |         |
| 5. | <p><b>FINANCIAL UPDATE</b></p>   |         |
|    | <p>The Budget Monitoring reports were noted and confirmed that we were on target with spending. PSL to request Finance to present the report in a different format.</p>  | PSL     |
| 6. | <p><b>HEALTH ON WHEELS</b></p>   |         |
|    | <p>Claire Drury's report was noted. The pilot ends in July and it was requested that an evaluation report be brought back to the Board</p>   | RS      |
| 7. | <p><b>THE LOCAL TRANSPORT PLAN</b></p>   |         |
|    | <p>At the request of GD, Alasdair Simpson, Lancashire County Council had produced a report which set out the objectives of the Lancashire Local Transport Plan (LLTP), together with the five key schemes, one of which was the Cycling Demonstration Town Project.</p>  |         |

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|                  | <p>There was discussion on the funding and the pressures on the budget. JH requested that County be asked to investigate other sources of funding.</p>  | <p><b>PSL</b></p> |
|                  | <p>GD asked that this be revisited after Unitary Status issue is resolved.</p>  | <p><b>PSL</b></p> |
| <p><b>8.</b></p> | <p><b>REVIEW OF PAST YEAR'S WORK</b></p>  |                   |
|                  | <p>(i) Rachel Scott circulated a list of CDT activities proposed for 2007 and a summary of Revenue activities.</p> <p>Reference was made to the list of Cycling activities which had occurred over the last 12 months which Communications had produced.</p> <p>GD was concerned about the lack of workplace engagement. RS gave an update of companies which were being targeted. GD suggested looking at other networks, e.g. LAA, LSP, Vision Board, University Liaison Group, in order to engage people. It was agreed that PSL would prepare a report for the next University Liaison Group on the 06 March.</p> | <p><b>PSL</b></p> |
|                  | <p>(ii) Gary Bowker had circulated the reports: Achievements and Expenditure to date, and Prioritisation of Cycle Route Schemes from the Infrastructure Budget</p> <p>The expenditure report was noted.</p> <p>GB ran through the proposed priorities for next financial year which were agreed in principle, but with a query against the Hest Bank scheme. Any savings from the "schemes we must do" will be allocated to the City Centre short term measures. It was agreed that GB would bring more detailed costings to the next Board meeting.</p>  | <p><b>GB</b></p>  |
|                  | <p>JH to clarify Property Services' position with regard to objection to Lancaster City Centre TRO. It was noted that there is only one person at County processing TRO's for the whole of the district. PSL and RE had raised this issue with Ray Worthington at County at their recent meeting.</p>   | <p><b>JH</b></p>  |
|                  | <p>(iii) Kathy Bashford's report was noted.</p>   |                   |
| <p><b>9.</b></p> | <p><b>CRIME AND SECURITY OF OFF ROAD CYCLE ROUTES</b></p> <p>This item was placed on the agenda for discussion following the recent muggings along the Cycle Track and some residents in the Westgate Bridge area who had experienced vandalism.</p>  |                   |

It was agreed that we need assurance from the Police about Bobbies on Bikes being utilised. RS will be meeting with neighbourhood police sergeants tomorrow and this will be discussed.

GD advised that the PCSOs should contact Adele Piddington in Corporate Strategy to check if there are any Community Safety funds they could bid for.

**GB**

10. **ANY OTHER BUSINESS**

(i) RE reported that the Vision Board had approved a Transportation Strategy study which was being led by David Lawson, Planning Services. RE has asked that the Mayer Brown Study be embodied in the Transportation Strategy.

(ii) GD asked that we look at and review the structure of the CDT Project. It was agreed that the Terms of Reference will be reviewed at the next meeting

**PSL**

11. **NEXT MEETING**

It was agreed that the frequency of the Board and Steering Group meetings be changed to quarterly. The next meeting would be held at 1.30 pm on Tuesday 05 June, Committee Room A, Lancaster Town Hall.