

NOTE OF CYCLING ENGLAND DEMONSTRATION TOWN PROJECT BOARD MEETING

TUESDAY 09 OCTOBER 2007

PETER LOKER'S OFFICE, LANCASTER TOWN HALL

PRESENT: Councillor E Blamire (EB)
Councillor M Whitelegg (MW)
County Councillor J Yates (JY)
Ged McAllister (GM)
Peter Loker (PSL)

		ACTION
1.	NOTES FROM LAST MEETING – MATTERS ARISING <ul style="list-style-type: none">• Planning Enforcement and BTPs<ul style="list-style-type: none">- Planning Officers to meet with CDT team to consider how to further improve contributions into cycling from planning gain and new developments- how to “beef up” planning conditions to require BTPs and their implementation. And how these are enforced.• Cycle Tourism<ul style="list-style-type: none">- no further interest from Budgie Bikes. Now being pursued with Pedal Power• Health on Wheels<ul style="list-style-type: none">- article on outcome distributed	
2.	WORK PROGRAMME – FINAL YEAR <p>Offer letter with conditions, from Cycling England dated 18 September. Agreed to accept offer and action work programme accordingly.</p> <p>Progress monitoring to be regularly reported.</p>	PSL/GM
3.	FINANCIAL UPDATE <p>Information noted. Next time consider more detailed breakdown of expenditure across activities.</p>	PSL/GM

4.	<p>CYCLING ENGLAND : BIKE FOR THE FUTURE II</p> <p>CE bid to DfT noted. Once outcome known it will be copied round Board Members. This is key to the future of our CDT project and our continuing strategy which needs to be developed.</p>	PSL/GM
5.	<p>TERMS OF REFERENCE - CDT BOARD AND STEERING GROUP</p> <p>Relationship between Board and Steering Group noted.</p> <p>The Board has delegated powers from Cabinet to accept funding, deliver work programme projects and evaluate progress. The Steering Group has a broader remit including involvement of the wider cycling community, developing projects to promote cycling and developing evaluation methods.</p> <p>As we move into the final year of the project financial control (not all agreed projects are fully funded) and outcome evaluation need to be primary focuses. The Steering Group will also need to consider our options for the continuing strategy once we know the future of CE.</p>	
6.	<p>ANY OTHER BUSINESS</p> <p>County Councillor Yates to check if social data to be commissioned to carry out further evaluation work in Lancaster District during final year of project.</p>	JY
7.	<p>NEXT MEETING</p> <p>To be arranged early December</p>	PSL